

## PRELIMINARY INFO REQUIRED FOR CGIP

### SACO's- Ensure DDRC's receive this information prior to CGI In-brief

Ensure UPC is conducting UPC duties on day of inspection so SACO can be available for other areas of inspection. In addition-

- Training rosters of any UPC and Observer personnel that have attended 'formal' training prior to performing those duties; Certificates are acceptable. (FA 0103)
- EDIPI's (numbers only; no PII) of SACO, A. SACO, UPC's and all Observers. (FA 0105)
- Date Current Tour Began (DCTB) of personnel (obtained from S-1) as well as the unit Leave Alpha roster with **EDIPI's** from the previous year. (FA 0106)
- List of personnel from the Unit Punishment Book (UPB) acquired from S-1/Legal involving Articles 111 (alcohol) or 112 (drug) for Case File histories. (FA 0116)
- Rosters of Supervisory Training provided for the previous year (MCTIMS); number of SNCO personnel (E-6 and above including officers) attached to unit as of Dec 31, 20xx (FA 0117)